



The Kassia Academy

Part of **KINGS ACADEMY TRUST**

Welcome to The Kassia Academy

**YOUR VISITOR PASS MUST BE VISIBLE AT ALL TIMES WHILST ON
OUR SCHOOL PREMISES**

Our Designated Safeguarding Lead is Karl Hanna



Our Deputy Designated Safeguarding Leads are, Jo Taylor Kirsty Cooper, Emma Wilcox & Tracy Willcock



·All visitors are asked that they do not enter classrooms, unless by prior arrangement.

·All adults coming into contact with children and young people in this school, must comply with the Child Protection Policy and Staff Code of Conduct.

·All visiting personnel are subject to the Health & Safety at Work Act 1974 and to Education Department Regulations whilst on our school premises.

·You are requested to respect our No Smoking/Vaping Policy on school premises.

·In the event of an emergency or evacuation, please follow the instructions of your host or report to the designated assembly point.

·Any special needs that should be accounted for in an emergency, must be communicated to your host and the receptionist.

·A copy of the Child Protection Screening Document is available at reception.